As we start putting our resumes together, one item that usually gets a lot of misunderstanding is the MSSA experience blurb.

Location on the resume: Many people place the MSSA blurb as their most recent job experience – with which I agree. Others may want to list it in their education section, which would be a second location choice in my opinion.

Reasoning: Appearing as the first experience spot on the resume, the opportunity to show tech right up front is a big benefit for those without a large background in tech or development.

It’s important to have a framework for keeping track of the most current resume for those who apply for multiple roles. Resumes that you will upload to the MSSA employment page will need to follow this naming convention. It’s good practice to use this naming convention for all other resumes while in the MSSA.

Using a standardized naming convention ensures you always have the most current resume available when applying for multiple roles. For the MSSA employment page, name your resume as follows:

Document naming: **first.last\_company\_role\_yrmd.doc**: mo.radke\_msft\_swe. 2025218.doc

MSSA blurb and consistent formatting of experience section:

**Name of Role**

**Name of company | Location (if relevant) Dates from – to**

*Then, using italics, briefly and concisely explain the duties and responsibilities. By providing this information, it serves to give some context and scope to the situation and sometimes task. That way, your accomplishment bullets has a lot more punch without having to be overly wordy.*

* Then the accomplishment bullets.
* Designed, tested and deployed an app that uses AI and live-feed cameras to report illegally parked vehicles for UPARKIT Corp. The app allows the lot owners to effectively track and bill which increases revenue by xx% and decreases costs to remove abandoned vehicles.
* Task – Action – Result. Scope and context is usually in the italicized section

And now, the MSSA blurbs for CAD - Some examples:

**A close-up of a document

AI-generated content may be incorrect.**

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AI-generated content may be incorrect.

**Microsoft Software and Systems Academy (MSSA) – Remote Jan 2025 – Present**

*Selected to engage in Microsoftʻs 17-week, 782-hour application development cohort for servicemembers and veterans. Worked closely with 14 other development professionals to research, identify and solve problems and complete projects.*

• Troubleshot, tested, and maintained new and existing software applications with C# and the .NET Framework.

• Established foundation in .NET MAUI (Multi-platform App UI) development. Effectively leveraged data structures and algorithms to optimize application performance and data manipulation.

• Acquired skills in data integration, transformation, and database programming.

• Derived expertise in Azure cloud computing and services. Designed and implemented cloud-based solutions, ensuring scalability, security, and reliability.

• Defined technical requirements and created application specifications to ensure feasibility, functionality, and integration with existing systems.

• Collaborated on real-world projects, with emphasis on teamwork and problem-solving

**Microsoft Service Systems Academy Microsoft | Remote May 2024 - Present**

*Highly selective program designed to help military service members transition to careers in technology. Proficient in C#, Azure Development (Azure App Service, Functions, Azure SQL Database). Skilled in .NET Maui. Demonstrated command of SQL Server databases. Front-end experience in HTML5/CSS3/JavaScript. Introductory Python, Java, R and MATLAB. Conducted while in South Korea and New York! Also researching AI. Research Hours: 765 Hours* ▫

Experience with cloud and hybrid infrastructures, architecture designs, migration, and technology management.

Knowledge of cloud development platforms and understanding partner ecosystems and the ability to leverage partner solutions to solve customer needs.

**Microsoft Software and Systems Academy | Participant May 2024 - Present**

*Actively designing and implementing software solutions, cloud infrastructure, and web applications. Leveraging C#, SQL, ASP.NET, Visual Studio, Azure, and Agile methodologies to deliver high-quality, scalable and secure software.*

Develop and deploy a range of console-based, graphical, and web applications using C#, ASP.NET, HTML, and CSS, enhancing user experience and functionality.

Execute database operations using SQL, C#, and Entity Framework, focusing on data creation, retrieval, updating, and deletion.

Utilize Azure cloud technologies and continuous integration/continuous deployment (CI/CD) methodologies to deploy, host, and manage scalable and reliable cloud-based software solutions, ensuring high availability and performance.